



## Graphic Designer – Part-Time

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### Who is OmniSite?

OmniSite is an industry leader in machine-to-machine (M2M) monitoring solutions providing products and services to water, wastewater, and other industries across North America. We engineer, build, and support cellular devices that help protect the environment by detecting problems before spills occur. Our products are also used to monitor a variety of industrial and residential equipment. OmniSite is an equal opportunity employer.

Find out more at [omnisite.com/company](http://omnisite.com/company).

### What does OmniSite offer?

OmniSite offers a flexible schedule, a friendly and casual environment, and the ability to work within one of the fastest growing industries in the country.

- Up to 18 hours available per week
- Flexible scheduling between 9a and 4:30p Tuesday – Friday
- Competitive wages and merit increases
- Free lunch in café on Wednesdays
- Free workout classes on Tuesday and Thursday
- 401(k) plan with match

OmniSite operates out of its newly renovated 10,000+ square foot headquarters. Conveniently located just south of downtown Indianapolis, our building was originally built in the 1880s and now features an open concept, natural light, an exercise room, and employee café.

### What is OmniSite looking for?

Have you designed a logo or brochure, put together an infographic, or written a tutorial or user manual? Have you used Photoshop, Illustrator, or InDesign?

Our marketing team produces media viewed by customers, employees, company representatives, and executives. Your goal is to create the next wave of graphics and documents for our growing tech company. The ideal candidate will want a challenge. We have a broad scope of projects where both your artistic and technological skills will be put to the test.

## Essential Job Functions

- Design, manage and create digital graphics and media for web, print, and video needs
- Utilize an online Kanban Board and document all project updates
- Utilize online file sharing software
- Assist in establishment and documentation requirements for graphics and documents projects
- Collaborate with marketing team
- Conceptualize and implement design solutions that meet marketing objectives and brand standards, optimizing for each channel (e.g. email, web, social media, advertisements, blog etc.)
- Gain an understanding of the design process, and offer suggestions
- Responsible for remaining current in new technologies and professional skills

## Qualifications and Requirements

- Associates or Bachelors Degree, or a Current College Student in year 3 or beyond
- Strong portfolio, showcasing graphic design ability
- Experience with macOS
- Experience with Adobe Creative Cloud, specifically Photoshop, Illustrator, InDesign
- Experience with online chat and forums
- Experience with marketing, corporate and technical design
- Sitting and viewing a computer screen and using a mouse for extended periods of time
- Responsibilities, skills and working conditions may change as needs evolve

## To Apply

All interviews for this position are scheduled. Walk-in resumes and portfolios will not result in an interview.

Please send a resume and portfolio (either physical copy or link) to:

Email: [recruiting@omnisite.com](mailto:recruiting@omnisite.com);

- Or -

Mail to Physical Location: OmniSite, 203 W. Morris Street, Indianapolis, IN 46225, Attn: Recruiting.